

**VILLAGE OF CENTRAL SQUARE
3125 EAST AVENUE
CENTRAL SQUARE, NY 13036**

**PLANNING BOARD MEETING
JULY 16, 2020**

PLANNING BOARD MINUTES

The Village of Central Square Planning Board met at the Village Hall on July 16, 2020 at 7:00 p.m. Members in attendance were Chairwoman Maryellen Commisso and Maggie Kirkby. Also in attendance was Michelle Hamer, Secretary. Board members, Craig Wilson and Mark Monica, and Ed Cusato, the Code Enforcement Officer, were absent.

Called to Order:

Chairwoman Commisso called the Planning Board Meeting to order at 7:03 p.m. and started with the Pledge of Allegiance. All in attendance and signed in.

New Business:

Discussions were held regarding the possible necessity for Zoom or other video meetings in the future together with future procedures for email approval of the Minutes, if the following monthly Meeting is cancelled.

The Board discussed Cleveland Auto's property and the status of the improvements that were to be made on the property. The Board will request an update from Ed Cusato, Code Enforcement on that property together with copies of the current Code Enforcement Reports.

The Board discussed training hours that need to be turned in.

Old Business:

There was no old business.

Code Enforcement:

Ed Cusato, Code Enforcement Officer, was not present to give his reports.

August Meeting:

The next Planning Board Meeting will be August 20, 2020.

Close Meeting:

This was an informational Meeting only, no action was taken. Maryellen Commisso closed the Meeting at 7:25 p.m.

Respectfully submitted,
Michelle A. Hamer, Secretary

**VILLAGE OF CENTRAL SQUARE
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**PLANNING BOARD MEETING
FEBRUARY 27, 2020**

PLANNING BOARD MINUTES

The Village of Central Square Planning Board met at the Village Hall on February 27, 2020 at 7:00 p.m. Members in attendance were Chairwoman Maryellen Commisso and Maggie Kirkby. Board members Craig Wilson and Mark Monica were absent. Also in attendance were Ed Cusato, Village Code Enforcement, and guests, Rose Thomas, Jamie Nelepovitz and Jerry Deuel.

Called to Order:

Chairwoman Commisso called the Planning Board Meeting to order at 7:08 p.m. and started with the Pledge of Allegiance. All board members in attendance and guests signed in.

New Business:

Discussions were held with Rose Thomas regarding the opening of her new take-out deli/bakery, Rosie's Kitchen, in the old bakery building located at the corner of County Route 12 and Route 11 and owned by Carmen Sesta. Rose advised the Board that 95% will be take-out. There will be a counter and five stools. She will have homemade baked goods and daily specials and soups. She will have fish fry on Fridays.

Due to governmental mandated shut downs, as a result of the COVID pandemic, the Board received approval to review and accept Minutes by email. By emails on May 17, 2020, the Board reviewed the Minutes from the January 16, 2020 Planning Board Meeting. A Motion was made by Mark Monica to accept the Minutes from the January 16, 2020 Meeting. The Motion was seconded by Maggie Kirkby. All Board members present were polled and in favor, and the Motion was carried.

Due to governmental mandated shut downs, as a result of the COVID pandemic, the Board received approval to review and accept Minutes by email. By emails on May 17, 2020, the Board reviewed the Minutes from the February 27, 2020 Planning Board Meeting. A Motion was made by Mark Monica to accept the Minutes from the February 27, 2020 Meeting. The Motion was seconded by Maggie Kirkby. All Board members present were polled and in favor, and the Motion was carried.

Old Business:

Chairwoman Commisso and Maggie Kirkby reviewed the new Time Sheet procedure.

Code Enforcement:

Ed Cusato gave the Board an update of his code enforcement report including projects in the Village and he reviewed violations and building permits issued. He advised that Empower is due to open on March 2, 2020 and O'Reilly Auto Parts is due to open on February 29, 2020.

March Meeting:

The March Planning Board Meeting will be March 19, 2020.

Close Meeting:

Maryellen Commisso closed the Meeting at 7:45 p.m.

Respectfully submitted,
Michelle A. Hamer, Secretary

**VILLAGE OF CENTRAL SQUARE
3125 EAST AVENUE
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**PLANNING BOARD MEETING
JANUARY 16, 2020**

PLANNING BOARD MEETING

The Village of Central Square Planning Board met at the Village Hall on January 16, 2020 at 7:00 p.m. Members in attendance were Chairwoman Maryellen Commisso, Craig Wilson, Mark Monica, and Maggie Kirkby. Also in attendance was Ed Cusato, Village Code Enforcement.

Called to Order:

Chairwoman Commisso called the Planning Board Meeting to order at 7:00 p.m. and started with the Pledge of Allegiance. All board members in attendance and guests signed in.

New Business:

The Board reviewed the Minutes from the October 17, 2019 Planning Board Meeting. A Motion was made by Craig Wilson to accept the Minutes from the October 17, 2019 Meeting. The Motion was seconded by Maggie Kirkby. All Board members present were polled and in favor, and the Motion was carried.

The Board reviewed the Minutes from the November 21, 2019 Planning Board Meeting. A Motion was made by Mark Monica to accept the Minutes from the November 21, 2019 Meeting. The Motion was seconded by Maggie Kirkby. All Board members present were polled and in favor, and the Motion was carried.

Chairwoman Commisso reviewed with Board the new procedure for turning in Time Sheets pursuant to the Village Clerk, Kay Foster. Board Members will fill out Time Sheets after each meeting and submit them to the Village Clerk for payment once or twice per year.

Code Enforcement:

Ed Cusato gave the Board an update of his code enforcement report including projects in the Village and he reviewed violations and building permits issued.

Regarding the old bakery building on the corner of County Court 12 and US Route 11, Ed advised the Board that Carmen Cesta purchased the building and he no longer desires to build apartments. Therefore, the building will not need to be rezoned. A new bakery will be moving into the downstairs portion of the building.

February Meeting:

The February Planning Board Meeting will be February 27, 2020, one week later than normal.

Close Meeting:

Maryellen Commisso made a Motion to close the Meeting at 7:25 p.m. The Motion was seconded by Craig Wilson. All Board members present were polled and in favor, and the Motion carried. The meeting closed at 7:25 p.m.

Respectfully submitted,
Michelle A. Hamer, Secretary