

**CENTRAL SQUARE VILLAGE ORGANIZATIONAL AND
MONTHLY BOARD MEETING
July 8, 2024**

The Board of Trustees of the Village of Central Square held their organizational and monthly meeting at 7:00 p.m. on the 8^h day of July 2024 at the Village Municipal Building, 3125 East Avenue.

Board Members Present: Mayor Randy House, Deputy Mayor Millard Murphy, Trustees Ken Sherman, Mike Hart, & Jim Turo

Village Staff Attendance: Village Clerk/Treasurer Michele Cusyck, Deputy Clerk Krista Ruzekowicz, Police Chief Ed Carroll, DPW Superintendent George McCormick

Others in Attendance: Jami and Kim Kopf, Village Residents; Paul Baxter, North Shore Council of Governments (NorCOG)

Organizational Meeting

Mayor House called the meeting to order at 7:00 p.m. and welcomed all in attendance. Trustee Murphy lead all in attendance in the Pledge of Allegiance to the American Flag.

Mayor House swore in reelected Trustees Millard “Mudd” Murphy and Ken Sherman.

Mayor House read the following appointments which were approved upon motion duly made by Trustee Murphy, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

Deputy Mayor – Millard Murphy

Budget Director – Mayor Randy House

Police Commissioner – Randy House

Parks & Cemetery Commissioner– Trustee Mudd Murphy

Wastewater Treatment & Streets Commissioner – Trustee Mike Hart
 Recreation Commissioner & Community Development – Trustee Jim Turo
 Associate Justice – Michael Avery
 Police Chief – Edward Carroll
 Superintendent of Public Works – George McCormick
 Building, Fire & Safety Inspector – Ed Cusato
 Recreation Director – Rebekah Springer McGraw
 Village Historian – Heather Stevens
 Registrar of Vital Statistics – Erin Goodrich, Town of Hastings
 Village Attorney – Joe Frateschi, Harris & Beach Law Firm
 Village Engineers – Barton & Loguidice & PLS Engineering
 Employee Drug & Alcohol Testing – Advance Drug & Alcohol Testing
 Public Relations Liaison – Trustee Mudd Murphy
 Planning Board Chairman – Maryellen Comisso – (July 2024-2029)
 Official Periodicals – The Post Standard,
 Official Board Meetings – 2nd and 4th Mondays of each month

Hillside Memorial Cemetery Advisory Committee

Trustee Mudd Murphy
 Linda Murphy
 Penny Faulter
 Andrew Traub
 Marion Yerdon
 Heather Stevens

Board Members at a Glance

<u>Village Board</u>		<u>Term</u>
Randy House	Mayor	2025
Mudd Murphy	Deputy Mayor	2026
Ken Sherman	Trustee	2026
Mike Hart	Trustee	2025
Jim Turo	Trustee	2025

<u>Planning Board</u>		<u>Term</u>
Mary Ellen Comisso	Chairperson	2029
Robin Hansen	Member	2025

Maggie Kirkby	Member	2026
Susan Welke	Member	2027
Matthew Stevens	Member	2028

<u>Zoning Board of Appeals</u>	<u>Term</u>
Andy Smolnik	2026
Carlos Hunter	2027
Mike Plantz	2028

Mayor House read the following annual resolutions.

RESOLUTION #1

Pursuant to Village Law 4-412 (3) (2) the Board of Trustees designates Pathfinder Bank and NY CLASS as the depository institutions for all monies received by the Village Clerk-Treasurer, and receiver of taxes. A motion was made by Trustee Murphy for resolution #1 as read, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

RESOLUTION #2

Pursuant to Village Law 5-524 (6) that the Village Board of Trustees authorizes payment in advance of audit claims for the public utility services, postage, freight, and express charges. A motion was made by Trustee Murphy for resolution #2 as read, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

RESOLUTION #3

Pursuant to Village Law 5-524 (7) that the Board of Trustees shall approve reimbursement to such officers and employees at the current rate of .670 cents per mile. A motion was made by Trustee Murphy for resolution #3 as read, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy

Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

RESOLUTION #4

Pursuant to General Municipal Law 77-b Officers, elected officials and employees are hereby authorized to attend the meetings and schools necessary for the performance of their jobs. A motion was made by Trustee Murphy for resolution #4 as read, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

RESOLUTION #5

Appoint an Associate Justice residing outside the Village limits but residing in the Town of Hastings. A motion was made by Trustee Murphy for resolution #5 as read, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

RESOLUTION #6

A Special Meeting may be called by the Mayor alone or by at least two Trustees acting together to cover a specific action or related action. The members of the Board of Trustees to receive notice of the meeting by a phone call from the Village Clerk to be followed up by an email plus posting of the meeting by posting it at the Village Office. A motion was made by Trustee Murphy for resolution #7 as read, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

RESOLUTION #7

Pursuant to general municipal law 104-b which requires every Village to adopt informal policies and procedures governing all procurement of goods and services not subject to bidding requirements of GML, Section 103 of one law and Code of Ethics that must be established.

- A. Procurement policy – goods and service must be procured in a manner so as to assure the prudent and economical use of public money in the best interests of the taxpayers of the political subdivision, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances and to guard against favoritism, improvidence, extravagance, fraud and corruption.
- B. Code of Ethics – pursuant to Local Law #1 Chapter 4 all elected and appointed officials sign annually and kept on file by the Village Clerk

Regular Monthly Meeting

Board and Staff Reports

Mayor House read a letter he received from David McDowell who has lived at 14 Green Acres Drive since 1989. Green Acres is a dead-end road and just wide enough for two vehicles to pass each other. Since his retirement in 2023 as a professional truck driver he has noticed dangerous situations on the road with speeding and truck traffic, specifically tractor trailers and UPS, Fed Ex and Prime delivery trucks. Mr. McDowell is asking the Board to consider lowering the speed limit from 30 mph to 15 and putting up signs for "Children at Play", "No Outlet" or "No Trucks Except Local Delivery". Mayor House suggested Board Members drive the road to witness the impact of the speed limit and truck traffic on Green Acres. The Board will then take into consideration Mr. McDowell's requests.

Deputy Mayor Murphy reported on the following matters:

- Playground Project -KL Consulting is preparing a \$50,000 DASNY grant application through Assemblyman Will Barclay's Office that will be submitted by the end of this week. A particular expectation of DASNY is that all grant funds must be spent. The Village could spend more than the \$50,000, but not a penny less. DASNY (Dormitory Authority of the State of New York) administers capital grant

programs on behalf of New York State that support community and economic development.

- Consolidated Grant Funding Application (CFA) due July 31 – KL Consulting recommended the Board set aside funds in a Capital Project Account to be used when needed and Murphy suggested \$300,000. The CFA allows applicants to access multiple state funding sources through one application, making the process quicker, easier, and more productive. Some of the projects the Village is considering is sidewalks to school, solar traffic lights, and park improvements

Trustee Sherman would like grant funds to install sidewalks up to the Railroad Museum for easier access to the building and fix drainage issues in the area. He thinks an Adopt-A-Bench Program should be considered so residents can purchase and place benches throughout the village to honor their loved ones.

Trustee Hart had no business to bring before the Board.

Trustee Turo had no business to bring before the Board.

DPW Superintendent George McCormick – provided the Board with a written report of his activities for the month of June as follows:

- Pump Stations – electrical panel at Mallory is installed.
- Safety – Patrol car #72 hit a 6x6 post at Goettel Park. The car is at Hannas for an estimate to repair.
- WWTP -transmission equipment has been received to repair sweeper as part of the UV Project. Project can be closed after repair and payment of invoices.
- Spring Projects - getting started on plow damage and ditching.
- Cemetery – getting quotes on rebuilding the retaining wall. Meeting with Vic Fisher Tuesday afternoon.
- Personnel – No new candidates for DPW position being advertised.

The Board and DPW Superintendent McCormick discussed the flooding and drainage issue at the Lerch property on Aqua Way. A new grate by their

mailbox possibly would alleviate some of the water moving on to their driveway. The driveway has no pitch and needs to be raised at the expense of the homeowner. If this was done the village would be willing to revamp the end of the driveway to help the water drain off the driveway. The Board and McCormick will visit the property again and discuss at a later date.

Deputy Mayor Murphy mentioned he is writing new cemetery rules to adopt into the Village Municipal Code Book. He received some good advice and ideas from the NYS Association of Cemeteries and Catholic Cemeteries Association. He will get copies to the Board, Superintendent McCormick and cemetery worker Gordon Longley.

Police Chief Carroll reported 129 tickets issued and 29 calls for service for the month of June. He mentioned the incident with patrol car #72 getting damaged by one of his officers, the recent motorcycle accident on State 49 and the safety concerns preventing the department from chasing moving e-bikes which are running rampant in the village.

Clerk Treasurer Cusyck had no business to bring before the Board.

Citizens' Concerns

There were no citizen concerns.

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Old Business

Paul Baxter distributed his July report and a copy of his job description as he is retiring in the first part of 2025. Tug Hill has already received some applications for the position. From his report, he noted that there is a Cemetery 101 workshop on Wednesday, August 7, 2024, from 4:00 p.m. to 7:00 p.m. at the Adams Fire Department and the next Tug Hill Commission meeting will be Monday, July 15, 2024 in the Town of Denmark.

New Business

There was no new business to discuss.

Monthly Business – Previous Minutes and Payment Vouchers

Previous Minutes – Minutes from June 24, 2024 as written and submitted by Village Clerk/Treasurer Michele Cusyck were approved upon motion duly made by Trustee Murphy, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

Audited Vouchers –2023-2024 General Fund vouchers listed on Abstract #40 totaling \$8,859.50 were approved for payment upon motion duly made by Trustee Hart, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

2024-2025 vouchers listed on Abstract #3 totaling \$31,621.40 were approved for payment upon motion duly made by Trustee Hart, seconded by Trustee Turo and voted upon: Mayor House-yes, Deputy Mayor Murphy-yes, Trustee Hart-yes, Trustee Sherman-yes, Trustee Turo yes. The motion carried unanimously.

- General Fund \$8,955.04
- Sewer Fund \$14,282.52
- Capital Projects \$8,383.84

Next Scheduled Meeting & Adjournment

The next meeting will be held on Monday, July 22nd at 7:00 p.m.

Before adjourning the meeting the Board set a sewer/water work session for Monday, July 15, 2024, at 9 a.m. At 8:08 p.m. Trustee Sherman moved to adjourn the meeting, seconded by Trustee Turo.

Respectfully submitted,
Michele A. Cusyck

Approved by the Village Board as written July 22, 2024