Village of Central Square Planning Board
Application for Site Plan Review

Name of Project_____

Project Address _____

Name of Applicant _____

Address _____

Phone ( ) _____ or ( ) _____

Owner of Property _____
(If other than applicant)

Address _____

Phone ( ) _____ or ( ) _____

Contractual relationship between owner and applicant

Identify and Federal, State or County Permits required for the execution of this project

_____

_____

This application must be accompanied by all of the required submissions as outlined in the Site Plan Review Regulations unless omitted by the Planning Board at a pre-submission conference.

Signature of Applicant _____ Date_____

Signature of Owner _____ Date _____
(other than applicant)

Signature of Planning Board Chairperson _____

Date Received _____

Village of Central Square
Site Plan Application

All new land uses within the Village shall require site plan review and approval before undertaking. Any existing structure that is vacant for a year or more should undergo a site plan review also.

Applications for site plan review shall be submitted on the form provided by the village.

Presubmission conference. If the applicant so requests, a presubmission conference between the Planning Board and the applicant may be held to review the proposed development in light of existing conditions and generally to determine the information to be required on the site plan. At the conference the applicant shall provide a statement and a rough sketch describing what is proposed and showing the location of the tract in relation to the surrounding area.

At the conference, the Planning Board may require and or all of the following elements to be included in the formal site plan review. If no conference is held, then all of the following elements must be included in the site plan review application.

1. ____ Name, address and phone number of the applicant, name of owner if different, and the contractual relationship between owner and applicant.

2. ____ Site map(s) bearing date, North point, written and graphic scale of one inch equals 50 feet or larger, title and name of person responsible for preparation of such drawings.

3. ____ Boundaries of the area plotted to scale, including distances, bearings and areas.

4. ____ Location and ownership of all adjacent lands shown on the latest tax records.

5. ____ Location, name and existing width and right-of-way of adjacent streets.

6. ____ Location, width and purpose of the following:
   _____ (a) existing and proposed easements _____ (b) setbacks
   _____ (c) reservations and areas dedicated to public use and/or adjoining the property

7. ____ Location, size and design of the following:
   _____ (a) existing and proposed buildings _____ (b) driveways
   _____ (c) parking _____ (d) outdoor storage
   _____ (e) sidewalks or pedestrian paths _____ (f) drainage facilities
   _____ (g) water facilities _____ (h) sewage facilities
   _____ (i) signs _____ (j) outdoor lighting
   _____ (k) landscaping or screening

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Site Plan Application (cont)

8. Plans for controlling soil erosion and sedimentation during and post development. All plans must follow the current DEC regulations. All MS4 regulations dealing with storm water run off must be followed and coordinated with the Village department of Public Works.

9. Plans for grading and drainage showing existing and proposed contours of five-foot intervals.

10. Designation of the amount of gross floor area leasable area proposed for each nonresidential use.

11. All required State Environmental Quality Review (SEQR) forms.

12. Other elements integral to the proposed project as considered necessary by the Planning Board for identification of any federal, state or county permits required for the project's execution.

13. Location and design of any structures, facilities and processes that potentially impact on the quality of ambient air, the quality of the impact and the mitigation measures that will be taken to reduce the adverse impacts on the quality of the ambient air.

14. Listing of all hazardous materials to be used in any processes or as cleaning agents in bulk quantities that would require material data safety sheets and the anticipated amount to be kept on premises.

15. An agricultural data statement pursuant to State Law, when required.

16. An environmental assessment form (EAF) and, when applicable, a draft environmental impact statement (EIS) pursuant to 6NYCPR Part 617.

17. Delineation of any slopes greater than 15% flood hazard areas, regulated wetlands, agricultural districts and/or other significant natural, cultural or historical characteristics.

18. Traffic generation estimates.

19. Snow removal plans.

20. Location of refuse storage and removal areas.